10. Working with text

F. Text spacing

Use the Letter Space and Line Space menus in the Edit Bar to move text closer together or further apart.

**Step 1** Use the Letter Space Menu to adjust the spacing between each letter in a string of text. Type a number in the Letter Space field, or use the up and down arrows to increase or decrease the amount of space between each letter.

_Tip_ By reducing the space until letters overlap, you can join the letters together to create a single shape. Use the Weld tool found in the Layers Panel to merge cuts so only the exterior cuts remain.

**Step 2** Use the Line Space Menu to adjust the spacing between each row in a paragraph of text. Type a number in the Line Space field, or use the up and down arrows to increase or decrease the amount of space between each row.